## Vendor Standards Manual – U.S. and Canada Retail Stores Divisions

**Welcome.** . Foot Locker recognizes you as a valued business partner. Our goal is to enhance our relationship in order to move floor ready merchandise through our distribution channels in a cost efficient and timely manner.

In an effort to streamline our processing of merchandise through the supply chain and minimize the time from factory to sales floor, we are revising our Vendor Standards Manual.

Highlights of the changes are as follows:

## Section 3

- New format for our U43 Footwear sticker, only the SKU is now required, the price and season code are no longer to be on the label. Example on page 2
- Updated contact info for Finelin Canada, page 5
- Updated contact info for SPS Commerce, page 13

## Section 9 – VC Program, Chargebacks and Policies

- Updated chargeback codes, please review codes 605, 900, 913, 914, 915 and 921 regarding BOLs and Routing on page 4 and 5
- Return to Vendor Trailer Unloading / Detention Charge Policy on page 9

## Section 14 – Contact List

Updated contact list

**This revised manual replaces all current manuals**. The program is designed to monitor fulfillment of Purchase Order commitments, identify variances, and communicate compliance. We will work with you to eliminate the root cause of the variances, resulting in a benefit to both parties. This may involve site visits to our facilities in order to fully understand the impact of following our guidelines.

Please review this material carefully and do not hesitate to contact us should you have questions. For additional copies please contact our Corporate Vendor Standards Department at (785) 761-3406 and we will provide you with access to the manual on our corporate website. We look forward to partnering with you on this important process.

Below are our operating divisions and their corresponding service centers:

Division	Division Number	Country	SC#	Service Center
		,	08	Junction City Service Center 3210 S US Hwy 77, Junction City, KS 66441
Foot Locker Footaction Kids Foot Locker Six:02 Champs Sports	03 29 16 08 18	United States United States United States United States United States	81	Performance Team 145 Talmadge Road Edison, NJ 08817
			83	Camp Hill Service Center 3543 Simpson Ferry Road Camp Hill, PA 17011
			85	The Gilbert Company 2849 Ficus Street Pomona, CA 91766
			71	CIL Forwarding LLC 2855 Faye Rd, Suite 100 Jacksonville, FL 32226
Champs Sports Canada Foot Locker Canada	77 76	Canada Canada	10 25 26	Milton Service Centre 505 Industrial Drive Milton, Ontario L9T 5A5